

Carroll County Court Clerk

JOB OPPORTUNITY

Looking for an experienced professional with clerical bookkeeping experience. Must be willing to serve, contribute and work with a team of other experienced professionals. Bookkeeping duties include keeping records for General Sessions and Juvenile Courts, balancing bank accounts and generating checks. Other clerical duties include preparation of court dockets, securing information for judges and communicating with witnesses, attorneys, and litigants seeking information for court.

Please Contact the Circuit Court Clerk's Office for an application and more information.

Carroll County Court House
99 Court Square, Suite 103, Huntingdon, TN 38344
1-731-986-1932